

Memo

Date: September 10, 2021

Subject: COVID-19 Vaccination Requirements for Vendor Partners

On September 1, the health system announced that COVID-19 vaccination will be required for all our Kansas City division employees and volunteers, for any resident, student, temporary worker, or contractor working in our Kansas City-area facilities, and for all UKP physicians. Requiring COVID-19 vaccination is a step taken by more than a third of hospitals nationwide and one we expect and encourage many more to adopt soon.

Vendors are required to provide proof of vaccination through Green Security or complete a declination form provided by Supply Chain which will be vetted by our Occupational Health department to determine if declination will be approved.

The current vendor policy allows access to vendors who have received permission to enter our facilities and are approved through Green Security. Vendors who have received permission to access any of our facilities, must check-in ***and*** check-out at the appointed kiosk for the facility they are visiting. Vendors who do not check-in at the kiosk, will not be permitted until they do so. Although Green Security offers a feature for checking out through the mobile app, the Health System requires vendors to physically check out at the kiosk.

If you have a question regarding on-site presence of a vendor, please let Supply Chain know at supplychain@kumc.edu to determine if the vendor is authorized or direct the vendor to the nearest kiosk. All vendor/supplier activities related to education should either be conducted through a Teams meeting or should be approved by Hospital Incident Command by the requesting system manager.

Supply Chain continues to conduct all vendor/supplier related activities via Teams meetings to support needed activities and updates.

Please reach out to Kim Smith, ksmith2@kumc.edu if you have any concerns or questions.