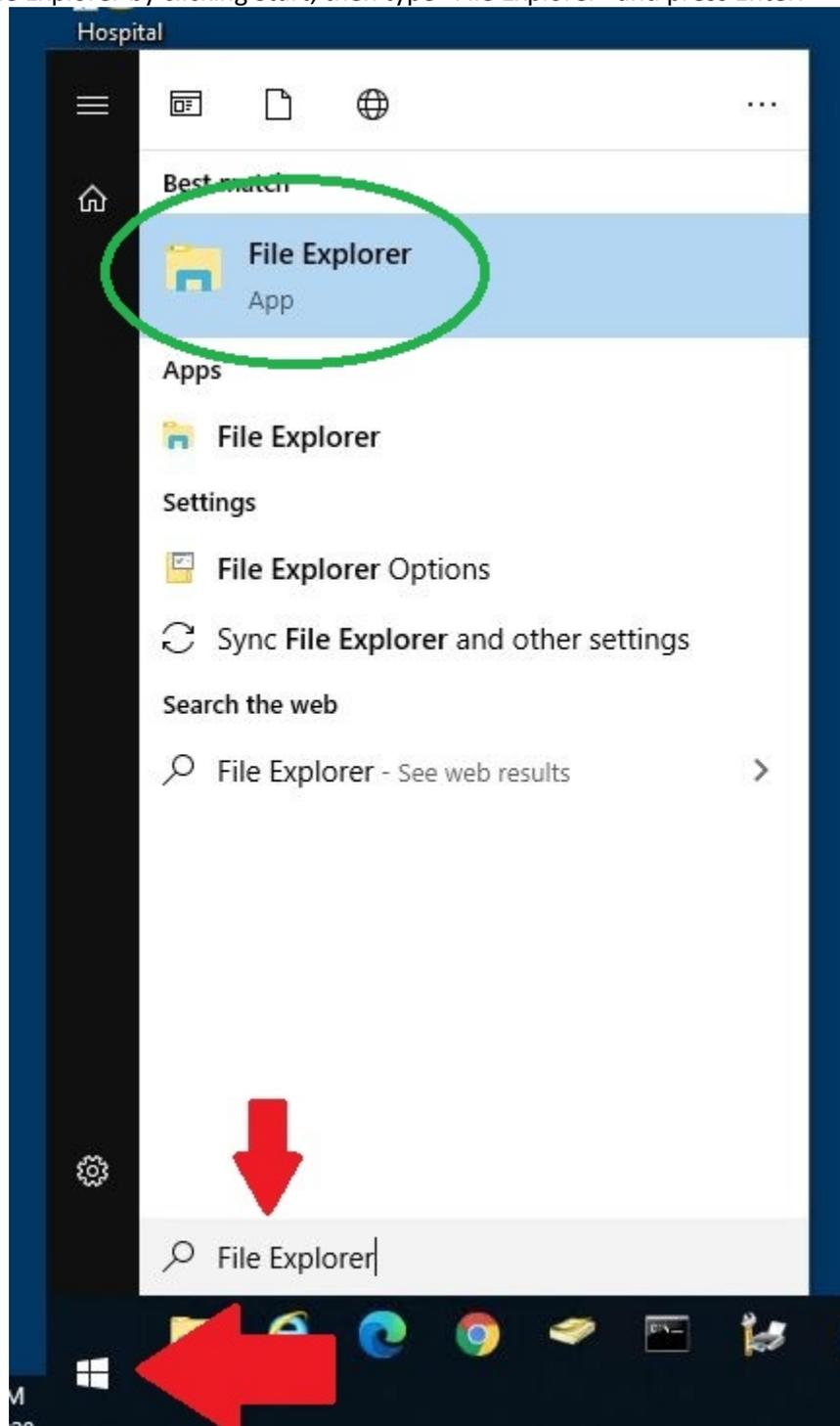
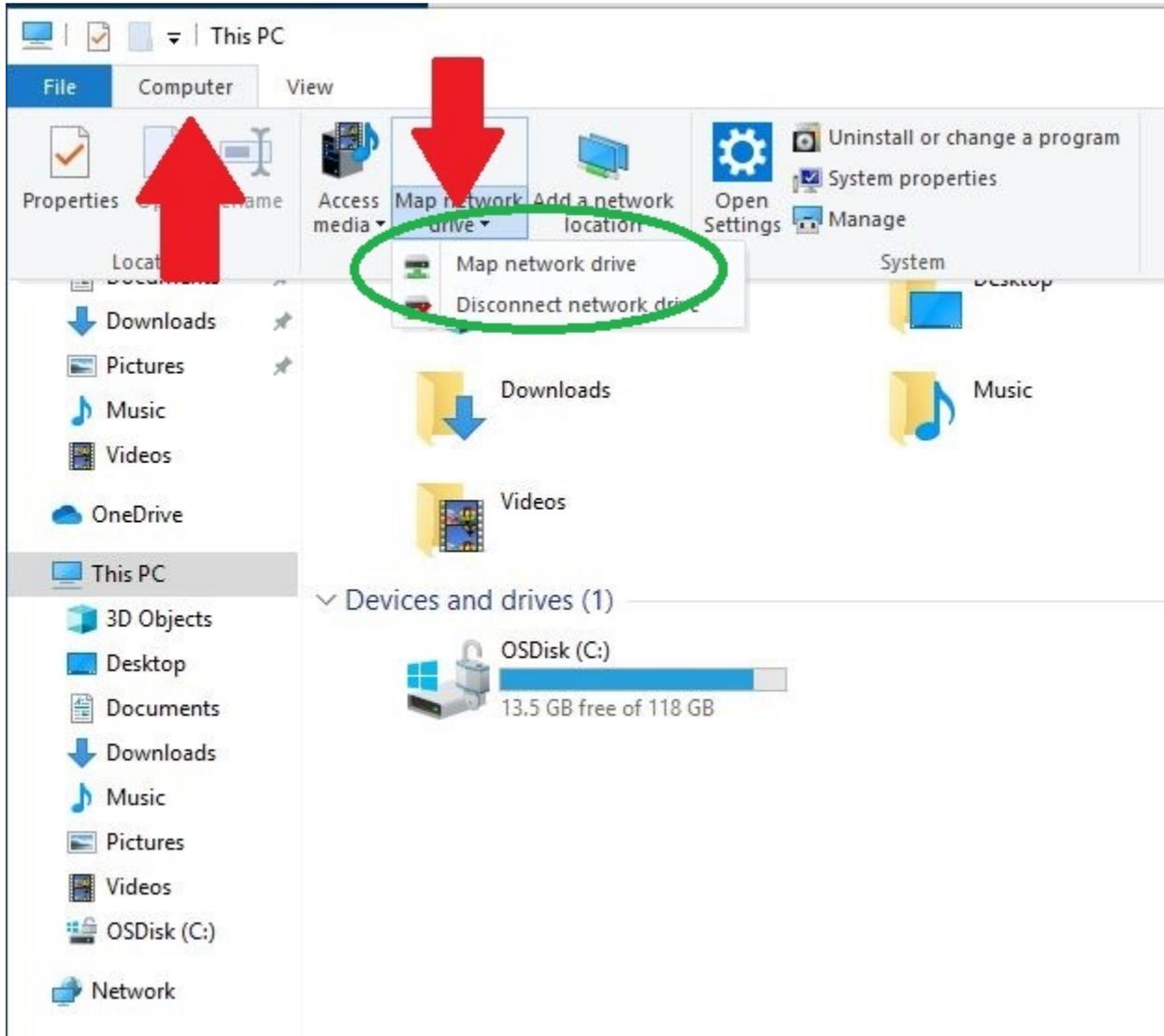


How to Manually Map Network Drives via VPN

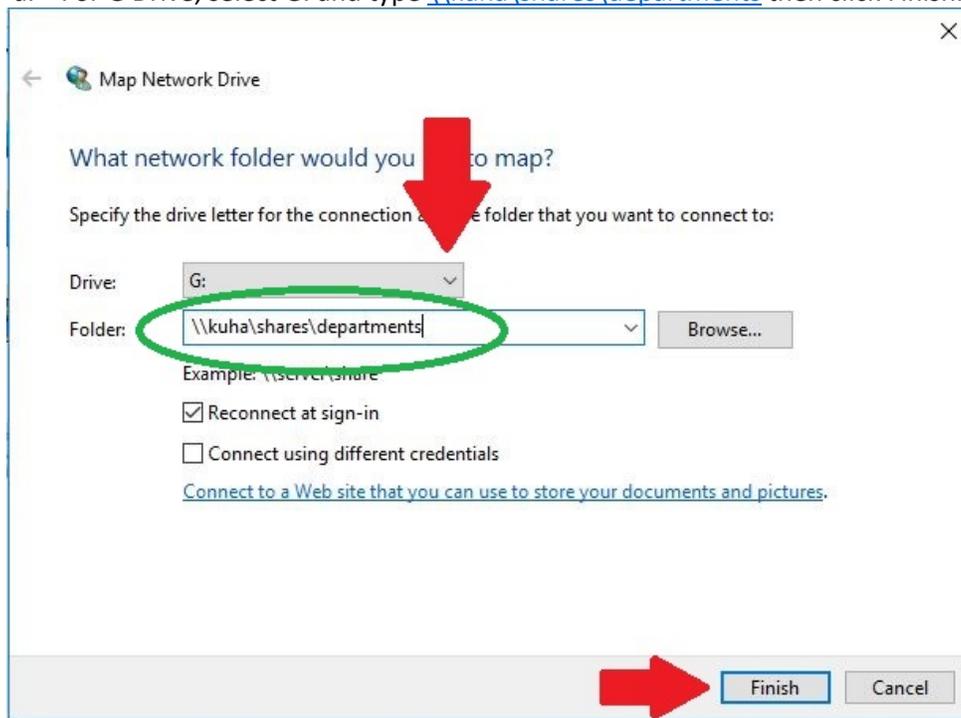
1. Start File Explorer by clicking Start, then type "File Explorer" and press Enter.



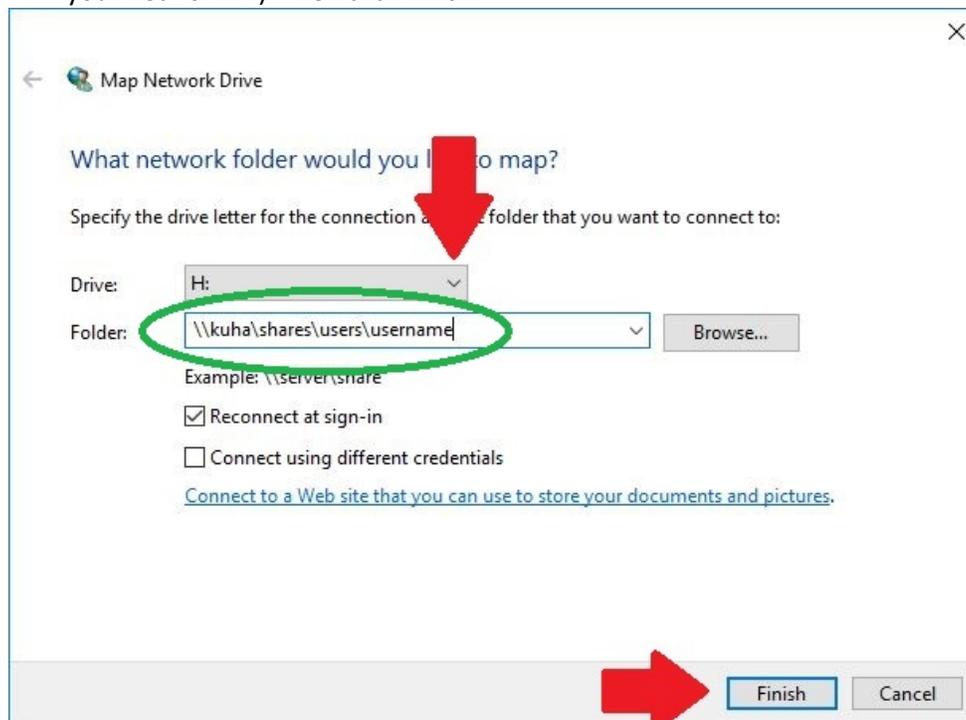
2. Choose Computer at the top of the window. Select the Map network drive arrow, click “Map network drive.”



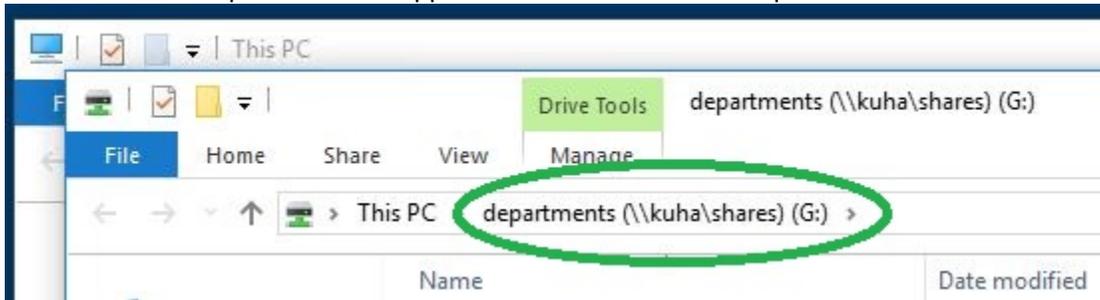
3. Click on the drop-down arrow to select the drive letter:
 - a. For G Drive, select G: and type `\\kuha\shares\departments` then click Finish.



- b. For H Drive, select H: and type `\\kuha\shares\users\username` (replace username with your network ID). Then click Finish.



4. A new window opens and all mapped drive files should show up.



5. The mapped drives should now be available on the left side under "This PC" too.

